國立臺灣科技大學114年度約用工作人員年終初評表

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 姓名 | |  | | | | | 單位 | |  | | | | 職稱 | | |  | | | | 到校日期 | | | |  | |
| 薪 點 | | | |  | |
| 差勤  紀錄 | | 事假 | |  | | | | 病假 | | |  | | | 遲到  早退 | | |  | | | | 曠職 | |  | | |
| 備註 | |  | | | | | | | | | | | | | | | | | | | | | |
| 獎懲  紀錄 | | 嘉 獎 | | | |  | | | | | 記 功 | | |  | | | | | 記 大 功 | | | |  | | |
| 申 誡 | | | |  | | | | | 記 過 | | |  | | | | | 記 大 過 | | | |  | | |
| 年 度 工 作 內 容 | | | | | | | | | | | | | | | | | | | | | | | | | |
| （請詳述當年度工作報告內容，篇幅過長者得以另紙續寫）報告人簽章： | | | | | | | | | | | | | | | | | | | | | | | | | |
| 單  位  主  管  初    評 | 項  目 | | 評 核 項 目 | | | | | | | | | | | | 評 核 等 第（請勾選） | | | | | | | | | | |
| 工 作  50﹪ | | 操 行  15﹪ | | | | | 學 識  15﹪ | | 才 能  20﹪ | | | 優 等  91分以上 | | | 甲 等  81－90分 | | | | 乙 等  71－80分 | | | 丙 等  70分以下 |
| 小計 | |  | |  | | | | |  | |  | | |  | | |  | | | |  | | |  |
| 總分 | |  | | | | | | | | | | | |
| 評  語 | | 單位主管簽章： | | | | | | | | | | | | | | | | | | | | | | |